# 2024-2025 Parent/Student Handbook



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## Introduction

## From the Principal

Shawnee Nazarene Academy was born out of a desire to support families and provide an affordable alternative for public school and home school education platforms. Our Kindergarten through Eighth grade program provides a unique opportunity for students to develop leadership skills among their peers as children engage in learning together in a safe and supportive environment. Additionally, our Biblically based curriculum enhances the spiritual journey of our students. SNA is a school where everyone is known, respected, and challenged to reach their potential. The features of PE every day, hands-on learning, and being physically active throughout the school day create an environment where student learning can be maximized in fun and creative ways.

## School Leadership

Justin Shonamon, MEd School Board Committee Chairman

Nancy Shonamon, MEd Principal/Teacher

## **Our Identity**

## Vision Statement

Shawnee Nazarene Academy will strive to accomplish the following with all individuals who become a part of our community:

- Form a partnership with parents to establish for their children a Biblical worldview.
- Help train up a generation of Godly leaders who love learning and are sought after for their wisdom.
- Prepare students to live up to their God-given potential spiritually, academically, physically, and socially.

## Mission Statement

Shawnee Nazarene Academy, partnering with like-minded families, offers a Christ-centered education equipping students for a life of service that glorifies God and eternally impacts the world.

## Philosophy of Education

Shawnee Nazarene Academy believes that children are a heritage of the Lord and parents are ultimately responsible for their academic and spiritual education. One of the most critical, Biblical decisions a parent must make concerns the education of their child. A Christian school is an extension of your home and your church. Because of these beliefs, Shawnee Church of the Nazarene offers this program and its facilities as a ministry; giving children the opportunity to pursue a challenging curriculum in a Christian atmosphere. We wish to work closely with you, the parents, in training your child.

Our basic purpose at SNA is to provide the best quality education which builds and encourages faith in God. We have taken the best practices from the fields of education, child psychology, and health and fitness to create a learning environment that puts each student in the position to be as successful as possible. The goal of the school is to train Christian youth in the highest principles of Christian leadership, self-discipline, individual responsibility, physical health, personal integrity, and good citizenship.

## **Expected Student Outcomes**

As students complete their experience at Shawnee Nazarene Academy it is expected they will...

- understand that God loves them and desires a relationship with them.
- develop Christ-like character and grow in the Fruits of the Spirit.
- understand and be able to apply a Christian worldview at an age-appropriate level.
- possess the ability to take responsibility for their own learning and success.
- interact positively with those around them to solve problems and accomplish goals.
- make healthy lifestyle choices to maximize their potential.
- learn to identify how Christ views them and embrace that identity with confidence.

#### **Doctrinal Statement**

Shawnee Nazarene Academy stands without apology for the Gospel of Jesus Christ, without any denominational emphasis, and for the highest standards of morality and Christian behavior. We endeavor to join with you to impart a Christian heritage by emphasizing love for God and His creation, respect for oneself and others, and responsibility for healthy lifestyle choices. We pledge to you that our dedication and abilities will be used to the utmost to help each child develop to their highest potential. In biblical teaching, SNA will use the Apostles' Creed as its framework.

## The Apostles Creed

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We believe in God, the Father almighty, (Isaiah 44:6, 45:5)
  creator of heaven and earth. (Gen 1:1, John 1:1-3, Acts 14:15)
We believe in Jesus Christ, (Luke 2:11, John 20:28)
  His only Son, (John 3:16)
  our Lord, (John 20:28)
  He was conceived by the Holy Spirit (Luke 1:35)
  and born of the virgin Mary. (Luke 1:27)
  He suffered under Pontius Pilate, (Luke 23:23-25)
  was crucified, (John 19:20; Acts 4:10) died, (I Corinth 15:3)
  and was buried. (I Corinth 15:4)
  He descended to hell. (1 Peter 3:18, Luke 23:43)
  On the third day He rose again from the dead. (I Corinth 15:4, Matt 28:1, 5-10)
  He ascended to heaven (Mark 16:19, Luke 24:51, Acts 1:11)
  and is seated at the right hand of God the Father almighty. (Mark 16:19, Heb 1:3)
  From there he will come to judge the living and the dead. (II Tim 4:1, John 5:22)
We believe in the Holy Spirit, (John 15:26, 16:7-8, 13-14, Acts 13:2)
  the holy apostolic church, (Gal 3:26-29)
  the communion of saints, (Rev 19:14, Heb 10:25)
  the forgiveness of sins, (Luke 7:48)
  the resurrection of the body, (I Thess 4:16, John 6:39)
  and the life everlasting. (John 10:28, 17:2-3)
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## Human Sexuality Statement

All are welcome to attend Shawnee Nazarene Academy. We recognize that not all families who partner with SNA will align with the following statements regarding human sexuality. We commit to being open and honest about who we are and navigating differing views with grace and love.

- 1. We believe that God wonderfully and unmistakably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God (Genesis 1:26-27)
- 2. We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18-25).
- 3. We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (I Corinthians 6:18, 7:2-5; Hebrews 13:4). We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman. We believe that any form of sexual immorality is sinful and offensive to God (Matthew 15:18-20; I Corinthians 6:9-10).
- 4. We believe that in order to preserve the function and integrity of Shawnee Nazarene Academy and to provide a biblical role model to the SNA members and the community, it is imperative that all persons employed by Shawnee Nazarene Academy in any capacity, or who serve as volunteers, understand and support this Statement of Marriage, Gender, and Sexuality (Matthew 5:16; Philippians 2:14-16; I Thessalonians 5:22).
- 5. We believe that every person must be afforded compassion, love, kindness, respect, and dignity (Mark 12:28-31; Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scriptures nor the doctrines of Shawnee Nazarene Academy.

## **Governing Authority**

Shawnee Nazarene Academy's doctrinal statements do not exhaust the extent of our beliefs. The Bible itself, as the inspired Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of Shawnee Nazarene Academy's faith, doctrine, practice, policy, and discipline, the SNA School Board Committee and Shawnee Church of the Nazarene Board are Shawnee Nazarene Academy's final interpretive authority. View *Appendix I - Matthew 18-A Guideline for Problem Solving* for information regarding expected procedures to solve problems at SNA.

## School Sponsorship and Affiliation

Shawnee Nazarene Academy is a ministry of Shawnee Church of the Nazarene and is a member of the following associations:

Association of Christian Schools International Kansas Association of Independent and Religious Schools Nazarene Educators Worldwide

## Admission Philosophy, Policies, and Procedures

Shawnee Nazarene Academy is open to anyone interested in a Christian education whom the school finds qualified for admission and who agrees (and whose parents agree) that he or she will abide by Shawnee Nazarene Academy's policies. All students should desire to attend Shawnee Nazarene Academy and agree to apply a positive attitude and effort. They also agree to be courteous and respectful to others.

Shawnee Nazarene Academy does not discriminate and admits students of any race, color, national and ethnic origins to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Shawnee Nazarene Academy reserves the right to select students on the basis of academic performance, religious commitment, lifestyle choices, and personal qualifications including a willingness to cooperate with Shawnee Nazarene Academy administration and to abide by its policies. Additionally, Shawnee Nazarene Academy reserves the right to unenroll students for any reason it deems necessary.

## Image and Publishing Policy

Attendance at Shawnee Nazarene Academy grants Shawnee Nazarene Academy and/or its agent's permission to take photographs and/or videos of participants and utilize event media in all forms and in all manners for marketing, promotion, and future event development.

## **Procedures**

#### Admissions

Shawnee Nazarene Academy stands ready to partner with families in their children's education. We encourage families to schedule a tour or arrange to visit a classroom at your convenience. Additionally, applications and enrollment information are available year-round. Updated enrollment information is available each January for the following school year. Applications are accepted at any time. February is SNA's closed re-enrollment month for current students attending the next school year. All available spaces for new students become available on March 1st each year for the following school year. After students have completed the Steps to Admissions, they are eligible to participate in any school programs available. For detailed admissions guidelines see **Appendix II**.

## Age Requirements:

<u>Kindergarten</u> - Must be 5 years old on or before the 1st of September of the year admitted. **1st Grade** - Must be 6 years old by September 1stt and must have completed Kindergarten.

## Academic Requirements:

Students admitted/re-admitted to SNA must score at or above the national 50<sup>th</sup> percentile on the Stanford Achievement Test or other comparable test. Students performing below that level may be required to complete steps for remediation before admittance to SNA. Students with serious learning disabilities or emotional/behavioral problems may not be eligible for admission if the school is unable to accommodate the child's learning needs.

Students entering Kindergarten will be required to take the KIDS (Kindergarten Inventory of Developmental Skills) Test or other comparable test before acceptance. Students entering first grade from a different school will be required to display adequate reading and mathematical ability before being accepted to SNA.

## Additional Requirements

- All students, new and returning, will be on academic, attendance, and behavior probation for a period of one semester.
- No student will be allowed to attend class until his/her file is complete, including up to date shot records.

Any student may be dismissed from SNA at any time for any reason.

#### Academics

Kindergarten uses a progress/mastery grading system, and their report cards will be issued every nine weeks. Other grade levels are reported on a nine-week basis by a number grade. Progress reports will be issued as needed. The SNA **grading scale** is as follows:

A 100-90

B 89-80

C 79-70

F 69 and below

Graded work is sent home regularly, and parents/guardians should be in the habit of reviewing graded work each evening during homework time. Generally, young children will have brief reading and/or simple math homework sent home daily. Please take the time to complete these activities with your child and praise their success. Occasionally, additional brief assignments will be sent home as necessary to support activities during the school day. All efforts will be made to complete the majority of the students' academic work at school.

A **parent/teacher conference** may be scheduled at any time as requested by the parent, the teacher, or the principal.

**Report cards** will be issued every nine weeks. The last nine-week report, spring testing results, and any additional information will be mailed home. Report Cards and student records will be held until any unpaid financial **obligations** are reconciled with the school.

## Attendance

Regular attendance is a critical component for success in school. When students are absent from school, it is important that proper arrangements are made for the absence and proper documentation is provided to the school. Schools in Kansas are required to report chronic absenteeism and truancy to the State for investigation. Absences are considered chronic when more than 9 days in a semester have been missed or 18 days for the year. Truancy is defined below under "unexcused absences". The following information is designed to assist families in avoiding problems with absenteeism.

**Notification** - If a student must be absent, the parent is to contact the school before 8:30 a.m. on the first day of an absence with the reason for the absence. Parents need to email <a href="mailto:snaoffice@shawneenaz.org">snaoffice@shawneenaz.org</a> or call/text the teacher. The absence will be considered unexcused until the parent contacts the school with reason for absence. Attendance is recorded in ½ day segments. A student is considered ½ day absent from school if they miss more than 90 minutes of the morning session and ½ day absent if more than 90 minutes are missed of the afternoon session.

**Excused Absences -** Absences are excused for the following reasons: illness, death in the family, medical appointments (which cannot be made outside of school hours), dire emergencies, or other reasons accepted or approved in advance by the administration. Excused absences will count toward the maximum allowable absences, and work does need to be made up.

**Unexcused Absences -** Absences are considered unexcused when not reported to the school for reasons listed above. The Kansas State Department of Education defines truancy as three consecutive absences without excuse, five unexcused absences in a semester, or seven unexcused absences in a year. Seven tardies will be considered one unexcused absence. The administration will decide as to whether the student will be allowed to make-up the missed work from unexcused absences.

**Illness** - Returning students must be symptom free 24 hours before returning to school. (See **Appendix III)**. A doctor's note may be required when a student is absent more than two consecutive days.

**Prearranged Absences** - It is understandable when families have situations that may prevent their children from being present at school. When these situations are communicated to the Principal prior to the absence, it will be considered an excused absence and makeup work can be turned in for credit. If student work is provided by the teacher prior to the absence, it is due upon return. SNA respectfully asks families to avoid taking vacations during the school year if possible.

#### Student Conduct

Students are expected to conduct themselves in a manner that honors God, themselves, their parents, and the school. This expectation applies to the time that students are in school and at school activities as well as the time they are away from school.

## Student Dress and Grooming

It is our belief at SNA that a neat, clean, and well-groomed appearance is beneficial to the learning experience of the classroom. SNA requires that all students abide by the approved dress code. Uniforms must be kept in good condition. (see **Appendix IV**) Unraveled hems or rips must be repaired immediately. Neatness is very important, i.e., no baggy or drooping clothing, no faded or unusually worn clothes, etc. Occasional "free dress" or special spirit dress days will be announced for students.

## **Opportunities for Parent Involvement**

Annual tuition payments are intended to cover general expenses for your child's experience at school. It should be understood that enrichment experiences sometimes require funds or personnel that cannot be supplied by tuition dollars. Parent involvement is critical to Shawnee Nazarene Academy's overall effectiveness. Parents will need to be involved and will have many options for involvement:

## **Fundraising**

SNA will thrive and be able to have dreams realized as a result of our annual fundraising event as well as other donations, minor fundraisers, and the purchasing of our spirit wear. We understand not all parents are available to assist with volunteering during the school day. However, all parents are expected to give above and beyond tuition dollars with their time, energy, or donations.

## SNA Parent Group

All parents and teachers at Shawnee Nazarene Academy are considered members of our SNA Parent Group. Parent leaders will be identified and will work closely with the principal and teachers to host special events that are important to our school year. The SNA Parent Gropu will also support the school by adding enrichment activities, organizing class parties, and providing encouraging notes and/or treats for the staff occasionally.

## Volunteering

SNA depends on volunteers throughout the school year to help build the success of our programs. Volunteers can assist in classrooms, help in the office, serve as aides at lunch and recess, read with children, and offer specialty classes that enrich programs and support staff. All volunteers must complete an application, have an interview, complete Ministry Safe and Sexual Abuse Awareness training, and be subject to a background check.

## Chaperoning

Field trips are an important part of your child's educational experience. These experiences will be strategically planned to align with specific objectives in the curriculum. Parents will be asked to serve as chaperones to assist the teacher, transport children, and enrich the experience. Maintaining the safety of the children will be an utmost priority. Ministry Safe training and a background check are required for parents directly working with other children.

## Transportation Policy for Field Trips

Children being transported by a non-parent driver must be secured in an appropriate seatbelt or booster seat according to Kansas State law.

## **General Information**

## **Campus Hours**

The student school day hours are 8:30am-3:30pm. Please avoid unexpected visits and interruptions during the school day. Parents have direct access by phone to the principal and teachers. Email is available for your convenience and will be checked daily. Most communications will receive responses within 24 hours. Send emails to snaoffice@shawneenaz.org

## **Campus Visitors**

For the safety of students, doors will remain locked at all times. Visitors to the school grounds need to make prior arrangements before coming to the school.

## Change of Address or Other Major Changes

When families move during the course of a school year, it is critical that they notify the school office of this change so the school can maintain necessary and appropriate contact with the family. It is the parents' responsibility to provide address changes and updated paperwork regarding court orders, custody, or other legal documents pertaining to their child. A 30-day notice is required in the case where it is necessary to withdraw a child before the end of the school year.

## Parent/Teacher Conference Scheduling

Parent/teacher conferences can be scheduled any time throughout the school year. Teachers are available to conference as needed upon request of the parent.

## Delivery and Pickup of Students

Students should be dropped off and picked up on the east side of the building by the entrance to the children's wing. Student delivery begins at 8:15am. Students should be picked up by 3:45pm. If a family has a need for extended time before or after school, please contact the principal to make arrangements. We desire to support our families.

## Lost and Found Items

Items that are lost or found can be turned in to your child's teacher. Parents are strongly encouraged to place their child's name on removable clothing to enhance return of lost items to the proper individual.

## **Lunch Program**

SNA does not provide a hot lunch program for students or staff. Since healthy eating habits are a priority in our curriculum, please provide your child with healthy food choices to eat at school. A microwave and small refrigerator are available if needed. Sugary food items are discouraged at school.

## School Closure Information

If it becomes necessary for school to be closed on short notice, due to inclement weather, or while school is in session, communications will be sent via text messages and/or our SNA Group Me app. Parents will need to provide phone numbers and contact information of additional people who can pick up your child in case of emergencies.

## Appendix I - Matthew 18 Principle - Guidelines for Problem Solving

When relationships between people are close, there is the potential for problems. Nevertheless, it is God's will that we live and work together in harmony. Jesus said, "A new commandment I give unto you, that you love one another as I have loved you." John 13:34

There is a Godly way to handle problems between people at SNA that is workable and successful. This way is not found in any secular book on school administration. It is found in the Scriptures in Matthew 18, thus it is known as the **Matthew 18 Principle.** 

Matthew 18:15-17 says, "If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over. If he will not listen, take one or two others along, so that every matter may be established by the testimony of two or three witnesses. If he refuses to listen to them, tell it to the church."

Be sure the problem is serious. Will it work itself out in a reasonable time? Is it really my problem?

When a serious problem arises between people in the school the parties involved are to meet to seek the Lord's solution in the matter.

The few problems which are not resolved at level one move on to the next level, which involves another person, usually the Principal.

Beyond this level, the matter may go to the School Board Committee Chairman, then to the School Board Committee.

Persons in school authority do not accept complaints about SNA personnel if the complainer has not gone first to the person. In the occasion where it is not possible to bring the issue to the SNA personnel, the principal or the church staff are available to provide counsel.

- Keep the matter confidential.
- Be sure you know the facts.
- Be straightforward in love.
- Be humble and submissive
- Be quick to forgive.
- Pray and work for a mutual solution.

## **Appendix II - Steps to Admission**

Shawnee Nazarene Academy welcomes a family's interest in our school! At SNA you will find an environment that encourages a love for learning and the development of Christian character. This document describes the student application process and our Admissions policies. If you have any questions, please contact our Administrative Office at 913-631-5555 or email snaoffice@shawneenaz.org

## STEP 1 - SCHEDULE A TOUR

Come meet us!! We encourage you to tour the SNA campus and learn about our innovative learning environment before submitting an application. Tours are available by contacting the school office.

## STEP 2 - COMPLETING THE APPLICATION

We accept applications at any time for the current academic year. Applications may be submitted in January and later for the following academic year. For each student applying:

- 1. Complete the application for each child. Go to this site: https://www.shawneenazacademy.org/admissions
- 2. An application fee will be submitted for each student as part of the application process.
- 3. A copy of the student's birth certificat must be submitted to the school office.
- 4. A copy of a recent report card (if applicable) and your child's current immunization record must also be submitted to the school office in person or via email.
- 5. Send the student's most recent standardized test results if available. Your student's school will have this information if you do not. (N/A to kindergarten students)
- 6. Sign and date the Statement of Cooperation for Parents and Guardians which is part of the enrollment process. This document acknowledges that you have read and understand SNA philosophies and will also adhere to policies in the SNA Parent/Student Handbook.
- 7. Each student must have a school physical form completed by a doctor as well as a medical history form completed by a parent.
- 8. All paperwork will be submitted before we are able to schedule the entrance assessment and family interview.

#### STEP 3 - STUDENT ENTRANCE ASSESSMENT

Shawnee Nazarene Academy works hard to ensure each child will succeed. It is important for us to understand a general overview of your child's learning level. The purpose of the entrance assessment is to allow us to get to know your child's strengths and weaknesses.

#### STEP 4 - FAMILY INTERVIEW

Upon completing the entrance assessment, the Principal's office will contact you for your family interview. Family interviews are with the Principal. Both parents/guardians should attend this meeting along with their student(s). This is the time to get to know our distinctive education program, ask questions of our administration, state your reasons for seeking enrollment at SNA, and discuss your child's curriculum, extracurricular interests, special needs, and expectations for student life.

#### STEP 5 - FINALIZING STUDENT ENROLLMENT

Official student enrollment will be finalized once all fees have been paid and additional documentation has been submitted to the school office. This includes SNA's emergency contact and student pickup form. This information should be submitted prior to the first day of school for the upcoming school year.

#### ADMISSIONS POLICIES

- 1. School records and entrance assessments are considered in establishing the potential academic success of each candidate.
- 2. Students transferring from other schools must provide a transcript of academic achievement and health records.
- 3. All immunizations records and physical examinations must meet state and local school district guidelines.
- 4. Prospective Kindergarten students must be at least 5 years of age by September 1<sup>st</sup> of the school year.
- 5. Prospective First Grade students must be at least 6 years of age by September 1<sup>st</sup> of the school year.
- 6. Shawnee Nazarene Academy admits students of any race, color, religion, national and ethnic origin.

## ADMISSIONS COMMITTEE

After the previous steps have been completed, your student's file is reviewed by the Admissions Committee. If all items have been turned in to the school office prior to the day of the family interview, families may be informed of the acceptance decision during the interview. All parents will be notified in writing of your child's acceptance or nonacceptance after all steps have been completed in the admissions process. Arrangements for book & material fees and tuition payment must be made upon acceptance.

**Withdrawing Students** – must give a 30-day notice. Records cannot be released from SNA until all financial obligations are fulfilled.

#### **ACCREDITATION**

Shawnee Nazarene Academy uses ABeka & Bob Jones curriculum in the elementary classrooms as the baseline for Reading and Math with a Scope and Sequence that meets and exceeds the Kansas State Department of Education standards for all other subjects and grade levels offered. SNA is affiliated with the Association of Christian Schools International. We are a registered school with and actively seeking accreditation through the Kansas State Department of Education.

## **ADDRESS**

Shawnee Nazarene Academy 5539 Quivira Rd. Shawnee, KS 66216 (913) 631-5555

The Academy is located inside Shawnee Church of the Nazarene

## Appendix III - Communicable Disease Policy

- A. We recognize the following as symptoms of a communicable disease and the student must be symptom free for **24 hours** before returning to school:
  - 1. Fever of 100 degrees or over
  - 2. Skin rash
  - 3. Diarrhea or vomiting
  - 4. Evidence of lice, worms

Care should also be exercised in cases of sore or swollen joints, nausea, coughs, chills, inflamed eyes, flushed face, earache, sore throat, or enlarged glands.

- B. If a parent recognizes any of the above-mentioned symptoms at home, we ask that a physician check the student and other arrangements be made for their care. (Student should NOT be brought to school!)
- C. In the event that any of the above symptoms develop during the day, the parent or designated person shall be called and informed to make arrangements for pick-up of the child as quickly as possible.
- D. If a child is dismissed due to a communicable disease, he/she will be re-admitted according to the guidelines indicated on the communicable disease chart which reads as follows:
  - 1. Chicken pox (at least one week, no fresh sores) dried scabs. For more information, call the school office.
  - 2. Strep Throat (exclusion from school until 24 hours after treatment begins).
  - 3. Impetigo (exclusion from school until adequately treated and sores are no longer draining).
  - 4. Lice No nits or live lice in hair students will be sent home immediately if found.

## Appendix IV - Dress Code Policy

## GIRLS' UNIFORM

Girls can wear khaki or black uniform style walking shorts or slacks with an official SNA shirt displaying the school logo. Additionally, khaki or black jumpers, skorts, or skirts with modesty shorts can be worn. Girls may wear solid color coordinated black, white, or maroon socks and tights under jumpers or skirts. Solid colored cotton leggings can be worn during cold weather if they touch the ankle. Pants and sweats are not allowed under jumpers or skirts.

## **BOYS' UNIFORM**

Boys are to wear khaki or black uniform style slacks or walking shorts with an official SNA shirt displaying the school logo. Boys must wear color coordinated (black or white) socks.

#### SHOES

For your child's safety, shoes must be appropriate in style for the school day. Tennis shoes are recommended and accepted every day. Shoes with rollers or cleats, moccasins, Crocs, sandals, or house shoes, etc. are not permitted. Students are allowed to remove shoes during the school day if desired. Socks with a sticky grip on the bottom are encouraged for safety purposes when shoes aren't being worn.

## HAIR STYLES

Hair should remain neat and trimmed and kept out of the face. Many good things can come out of personal expression with hairstyles. However, any hairstyle that causes undue attention should be avoided. Natural hair color should be maintained during the school year.

#### FOR COOL WEATHER OR CLASSROOMS

Students can wear an official hoodie with the SNA logo. These may be worn any day of the week. No other colors are allowed, and no t-shirts or other type of clothing may be worn over the uniform. **All outerwear** is acceptable to wear outside and to/from school. However, outerwear must be removed once inside the classroom.

#### **OUT OF UNIFORM DAYS**

Scheduled on the last school day of each week, these are days students may be out of uniform. In order to dress for spirit day, the student must pay \$1. Money collected for Free Dress days will go into a fund that supports teachers and additional activities. Students not desiring to take advantage of Free Dress may wear the standard uniform as usual. A \$20 fee can be paid at the beginning of each semester to cover all Free Dress days.

## <u>Additional Tips Regarding Uniforms & Student Appearance</u>:

- Put your student's name on tags in all accessory/removable clothing to assist in the return of lost items.
- Wear black or brown (normal width) uniform belts with pants, skirts, and shorts that have belt loops.
- Students are not allowed to wear hats or hoods inside the building.
- Body piercings, temporary or permanent tattoos, or excessive jewelry are not permitted.
- Boys are not permitted to wear earrings, spacers, plugs or gauges in their ears.
- Girls may wear earrings but no gauges

## Appendix V - School Calendar

# Shawnee Nazarene Academy (2024-2025) rev. 1-10-2024

|    | August '24 |    |    |    |    |    |  |  |  |
|----|------------|----|----|----|----|----|--|--|--|
| Su | M          | Τυ | W  | Th | F  | S  |  |  |  |
|    |            |    |    | 1  | 2  | 3  |  |  |  |
| 4  | 5          | 6  | 7  | 8  | 9  | 10 |  |  |  |
| 11 | 12         | 13 | 14 | 15 | 16 | 17 |  |  |  |
| 18 | 19         | 20 | 21 | 22 | 23 | 24 |  |  |  |
| 25 | 26         | 27 | 28 | 29 | 30 | 31 |  |  |  |
|    |            |    |    |    |    |    |  |  |  |

| September '24 |    |    |    |    |    |    |  |  |
|---------------|----|----|----|----|----|----|--|--|
| Su            | M  | Τυ | W  | Th | F  | S  |  |  |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |  |  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |  |  |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |  |  |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |  |  |
| 29            | 30 |    |    |    |    |    |  |  |
|               |    |    |    |    |    |    |  |  |

| October '24      |    |    |    |    |    |    |  |  |
|------------------|----|----|----|----|----|----|--|--|
| Su M Tu W Th F S |    |    |    |    |    |    |  |  |
|                  |    | 1  | 2  | 3  | 4  | 5  |  |  |
| 6                | 7  | 8  | 9  | 10 | 11 | 12 |  |  |
| 13               | 14 | 15 | 16 | 17 | 18 | 19 |  |  |
| 20               | 21 | 22 | 23 | 24 | 25 | 26 |  |  |
| 27               | 28 | 29 | 30 | 31 |    |    |  |  |
|                  |    |    |    |    |    |    |  |  |

| November '24        |    |    |    |    |    |    |  |  |  |
|---------------------|----|----|----|----|----|----|--|--|--|
| Su M Tu W Th F S    |    |    |    |    |    |    |  |  |  |
|                     |    |    |    |    | 1  | 2  |  |  |  |
| 3                   | 4  | 5  | 6  | 7  | 8  | 9  |  |  |  |
| 10                  | 11 | 12 | 13 | 14 | 15 | 16 |  |  |  |
| 17                  | 18 | 19 | 20 | 21 | 22 | 23 |  |  |  |
| 24 25 26 27 28 29 3 |    |    |    |    |    |    |  |  |  |
|                     |    |    |    |    |    |    |  |  |  |

|    | December '24 |    |    |    |    |    |  |  |
|----|--------------|----|----|----|----|----|--|--|
| Su | M            | Τυ | W  | Th | F  | S  |  |  |
| 1  | 2            | 3  | 4  | 5  | 6  | 7  |  |  |
| 8  | 9            | 10 | 11 | 12 | 13 | 14 |  |  |
| 15 | 16           | 17 | 18 | 19 | 20 | 21 |  |  |
| 22 | 23           | 24 | 25 | 26 | 27 | 28 |  |  |
| 29 | 30           | 31 |    |    |    |    |  |  |
|    |              |    |    |    |    |    |  |  |

| January '25 |    |    |    |    |    |    |  |  |
|-------------|----|----|----|----|----|----|--|--|
| Su          | M  | Τυ | W  | Th | F  | S  |  |  |
|             |    |    | 1  | 2  | 3  | 4  |  |  |
| 5           | 6  | 7  | 8  | 9  | 10 | 11 |  |  |
| 12          | 13 | 14 | 15 | 16 | 17 | 18 |  |  |
| 19          | 20 | 21 | 22 | 23 | 24 | 25 |  |  |
| 26          | 27 | 28 | 29 | 30 | 31 |    |  |  |
|             |    |    |    |    |    |    |  |  |

| February '25 |                  |    |    |    |    |    |  |  |
|--------------|------------------|----|----|----|----|----|--|--|
| Su           | Su M Tu W Th F S |    |    |    |    |    |  |  |
| 1            |                  |    |    |    |    |    |  |  |
| 2            | 3                | 4  | 5  | 6  | 7  | 8  |  |  |
| 9            | 10               | 11 | 12 | 13 | 14 | 15 |  |  |
| 16           | 17               | 18 | 19 | 20 | 21 | 22 |  |  |
| 23           | 24               | 25 | 26 | 27 | 28 |    |  |  |
|              |                  |    |    |    |    |    |  |  |

| March '25 |    |    |    |    |    |    |  |
|-----------|----|----|----|----|----|----|--|
| Su        | M  | Τυ | W  | Th | F  | S  |  |
|           |    |    |    |    |    | 1  |  |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  |  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |  |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |  |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |  |
| 30        | 31 |    |    |    |    |    |  |

| April '25 |    |    |    |    |    |    |  |  |
|-----------|----|----|----|----|----|----|--|--|
| Su        | M  | Τυ | W  | Th | F  | S  |  |  |
|           |    | 1  | 2  | 3  | 4  | 5  |  |  |
| 6         | 7  | 8  | 9  | 10 | 11 | 12 |  |  |
| 13        | 14 | 15 | 16 | 17 | 18 | 19 |  |  |
| 20        | 21 | 22 | 23 | 24 | 25 | 26 |  |  |
| 27        | 28 | 29 | 30 |    |    |    |  |  |
|           |    |    |    |    |    |    |  |  |

| May '25 |                  |    |    |    |    |    |  |  |
|---------|------------------|----|----|----|----|----|--|--|
| Su      | Su M Tu W Th F S |    |    |    |    |    |  |  |
| 1 2 3   |                  |    |    |    |    |    |  |  |
| 4       | 5                | 6  | 7  | 8  | 9  | 10 |  |  |
| 11      | 12               | 13 | 14 | 15 | 16 | 17 |  |  |
| 18      | 19               | 20 | 21 | 22 | 23 | 24 |  |  |
| 25      | 26               | 27 | 28 | 29 | 30 | 31 |  |  |
|         |                  |    |    |    |    |    |  |  |

|    | June '25 |    |    |    |    |    |  |  |
|----|----------|----|----|----|----|----|--|--|
| Su | M        | Τυ | W  | Th | F  | S  |  |  |
| 1  | 2        | 3  | 4  | 5  | 6  | 7  |  |  |
| 8  | 9        | 10 | 11 | 12 | 13 | 14 |  |  |
| 15 | 16       | 17 | 18 | 19 | 20 | 21 |  |  |
| 22 | 23       | 24 | 25 | 26 | 27 | 28 |  |  |
| 29 | 30       |    |    |    |    |    |  |  |
|    |          |    |    |    |    |    |  |  |

| July '25 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Τυ | W  | Th | F  | S  |
|          |    | 1  | 2  | 3  | 4  | 5  |
| 6        | 7  | 8  | 9  | 10 | 11 | 12 |
| 13       | 14 | 15 | 16 | 17 | 18 | 19 |
| 20       | 21 | 22 | 23 | 24 | 25 | 26 |
| 27       | 28 | 29 | 30 | 31 |    |    |
|          |    |    |    |    |    |    |



School Closed/ Holidays



Teacher in-Service Day/Parent Conferences



School Office Closed



First/Last Days of Marking Periods

# Shawnee Nazarene Academy 2024-2025 Calendar at a Glance

#### School Day 8:30am - 3:30pm

August 7-8 New Teacher Institute - No School
August 9, 12-13 No School/Teacher Inservice

August 14 First Day of School

September 2 No School/Labor Day Holiday

September 9 \*\*Grandparent & Special Guest Day

September 25 See You At The Pole Event
October 10 Last day of 1st Quarter

October 11 No School/Teacher Inservice/Parent Conferences

October 14 No School - Fall Break
November 1 \*\*Class Fall Harvest Party

November 25 No School/Teacher Inservice/Parent Conferences

November 26-29 No School/Thanksgiving Holiday Break

December 8 \*\*Annual Christmas Program

December 19 \*\*Class Christmas Party/End of 2nd Quarter

December 20 No School/Teacher Inservice
December 21-Jan 2 No School/Christmas Holiday
January 3 No School/Teacher Inservice

January 6 Students Return/1st Day of Second Semester

January 20 No School/Martin Luther King Day Holiday

\*\*SNA Open House & Family Fun Night

February 14 No School/Teacher Inservice

February 17 No School/Presidents' Day Holiday

March 7 Early Release/End of 3rd Quarter/Teacher Inservice

March 10-14 No School/Spring Break

April 17 \*\*Class Easter Party

April 18 No School/Good Friday

April 21 No School/Teacher Inservice

April 23-30 Spring Testing for Students

May 20 \*\*SNA Celebration & Kindergarten Graduation/

Last Day of School/End of 4th Quarter

May 21-22 No School for Students/Teacher Inservice Days

<sup>\*\*</sup>Special Guest Days for Family Participation